

Instructions for EasyChair platform

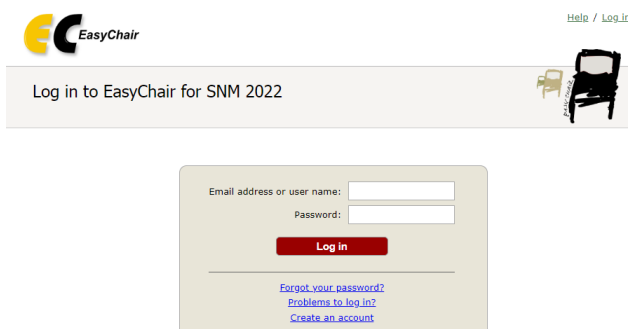
Create an EasyChair account

If you already have an account on EasyChair, go straight to Step 7 for instructions on how to submit papers.

1. Enter the EasyChair page with the following link:

<https://easychair.org/cfp/WGSNMWA2024>

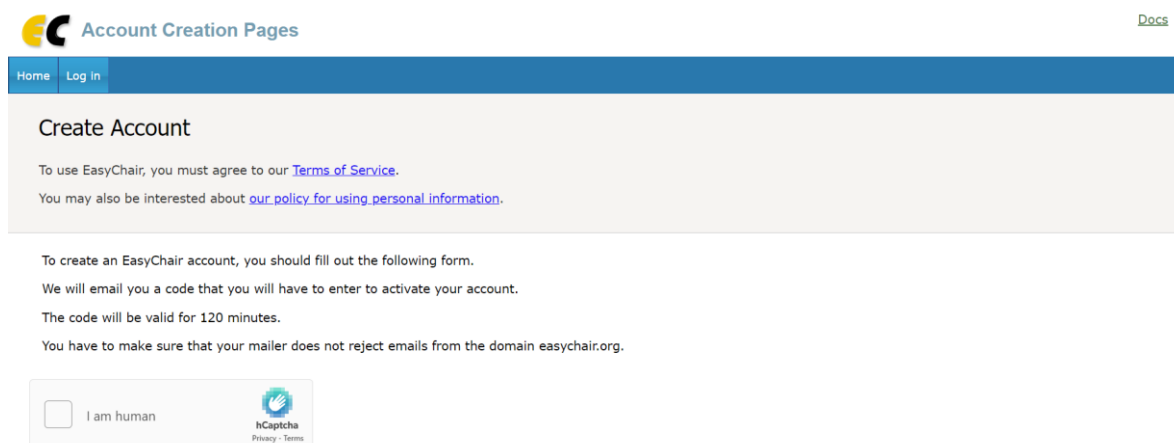
Once in EasyChair, click on the 'Log in' option on the top right, and the following dialog box will appear:



The screenshot shows the EasyChair login interface. At the top left is the EasyChair logo. At the top right are links for 'Help / Log In'. Below the logo is the text 'Log in to EasyChair for SNM 2022' and an icon of a chair. The main part of the dialog is a form with two input fields: 'Email address or user name:' and 'Password:'. Below these fields is a red 'Log in' button. At the bottom of the form are three links: 'Forgot your password?', 'Problems to log in?', and 'Create an account'.

Submission of new papers for SNM 2022 (XXXIII Congreso Anual de la Sociedad Nuclear Mexicana) is open.


2. Click in "Create an account".
3. Follow the instructions given.



The screenshot shows the 'Account Creation Pages' on EasyChair. At the top left is the EasyChair logo and the text 'Account Creation Pages'. At the top right is a link for 'Docs'. Below the logo is a navigation bar with 'Home' and 'Log In' buttons. The main heading is 'Create Account'. Below this heading is a paragraph: 'To use EasyChair, you must agree to our [Terms of Service](#). You may also be interested about [our policy for using personal information](#).' Below this is another paragraph: 'To create an EasyChair account, you should fill out the following form. We will email you a code that you will have to enter to activate your account. The code will be valid for 120 minutes. You have to make sure that your mailer does not reject emails from the domain easychair.org.' At the bottom of the page is a checkbox labeled 'I am human' next to a hCaptcha logo and the text 'hCaptcha Privacy - Terms'.

Scroll down and fill in your information.

I am human



hCaptcha
Privacy - Terms

First name [?]: *

Last name: *

Email: *

Affiliation: *

Country/region: *

Password: *

Retype password: *

I agree to the EasyChair Terms of Service

Continue

4. Once you have filled in the required information, click on “continue” and you will be redirected to the next page:

Account Creation Pages

Home | Log in

Email Sent

We sent you an email with the verification code. Enter the code in the form below.

Note that the code expires in 120 minutes.

Verification code: *

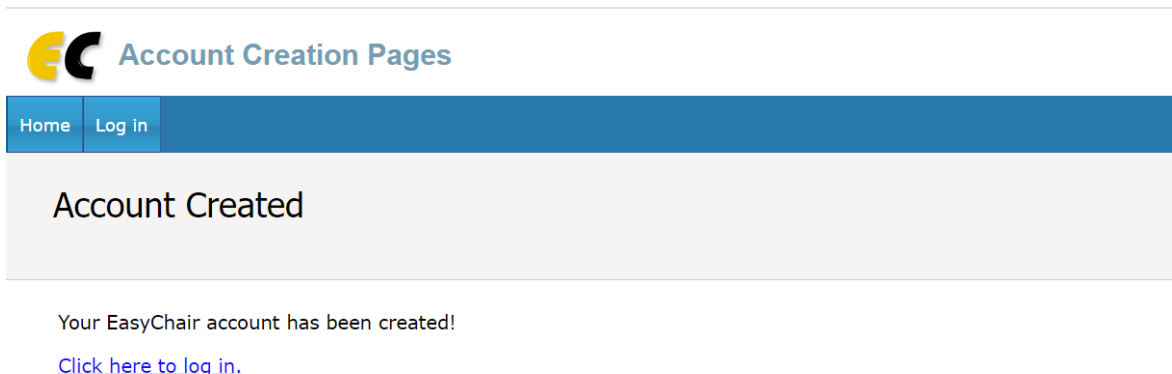
Create Account

If you did not receive the code, [click here to resend it](#).

The old code will become invalid and we will send you a new code to chuchitaperez@gmail.com.

You need to check your email, EasyChair will send a code to verify it and finish creating your account. Remember to also check your Spam folder.

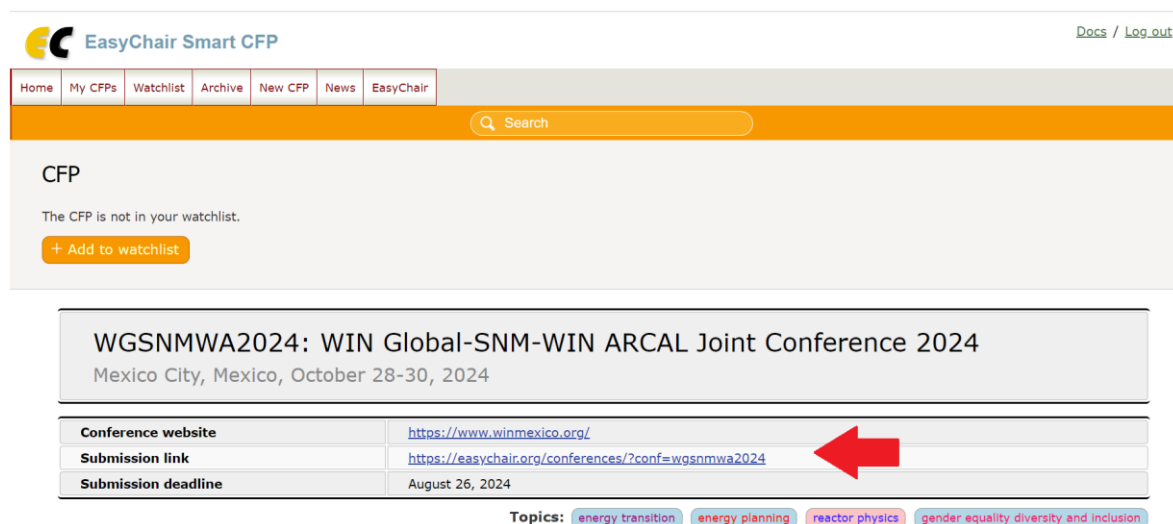
- Click on “Create Account” and the following page will appear with the confirmation.



- You can access your profile following the link provided, or using the link in step 1.

Submitting a paper for the SNM 2022 on the EasyChair platform

- Once you have logged in into your account, and if you wish to submit a paper, click on “submission link”.



- The following page with open, click on ‘make a new submission’:

WGSNMWA2024 (Joint conference WiN Global-SNM-WiN ARCAL)

You are logged in to WGSNMWA2024 (Joint conference WiN Global-SNM-WiN ARCAL).

Use the links below to access WGSNMWA2024.

Author

- [make a new submission](#)

CFP

This conference has a call for papers on the EasyChair Smart CFP:

- [view call for papers](#)

WGSNMWA2024: WIN Global-SNM-WIN ARCAL Joint Conference 2024

Mexico City, Mexico, October 28-30, 2024

9. You will be directed to the following page:

New Submission for WGSNMWA2024

Follow the instructions, step by step, and then use the "Submit" button at the bottom of the form. The required fields are marked by *.

Author Information

For each author please fill out the form below. Some items on the form are explained here:

- Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for not corresponding authors. These authors will also have no access to the submission page.
- Web page** can be used on the conference Web pages, for example, for making the program. It should be a Web page of the author, not the Web page of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There must be at least one corresponding author.

Author 1 (click here to add yourself)

10. Here, you must fill in with the information of the authors (specifying who is the 'corresponding author' by clicking in the box), the title of the paper, the abstract, and the keywords. The keywords must not include commas between them, and have to be written in a different line each.

Author 1 (click here to add yourself)

First name*:

Last name*:

Email*:

Country/region*:

Affiliation*:

Web page:

corresponding author

Author 2 (click here to add yourself)

First name*:

Last name*:

Email*:

After filling in all the information, you must upload the complete paper in PDF format. Once all the information is complete, click on 'Submit'.

Files

Paper. Upload your paper. The paper must be in PDF format (file extension .pdf)

No file chosen


Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

11. The following notification will come up:

WGSNMWA2024 Submission 1

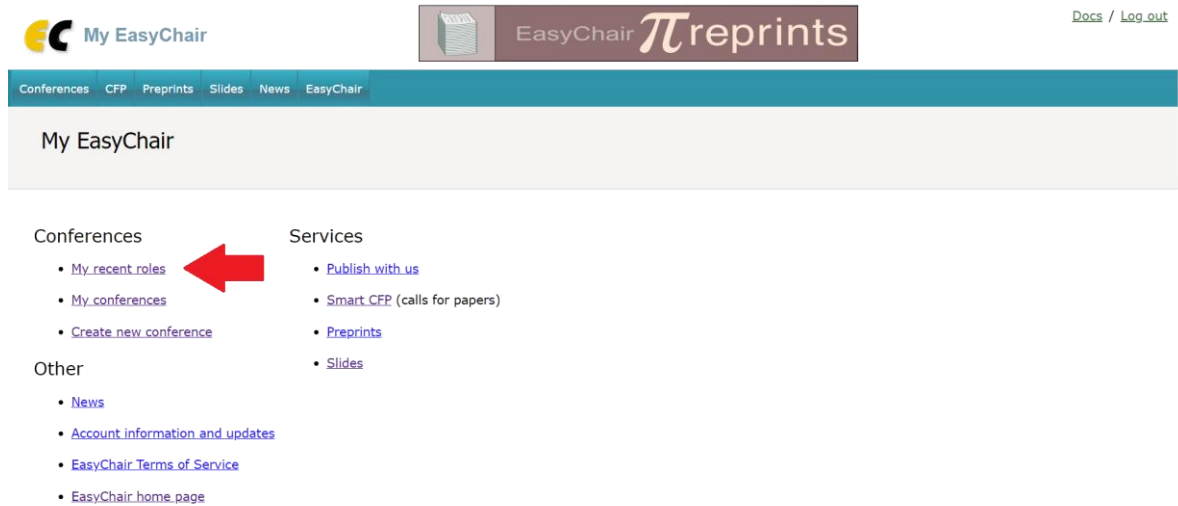
The submission has been saved!

Submission 1	
Title	prueba
Paper:	 (Jun 07, 20:25 GMT)
Author keywords	uno dos tres
Abstract	prueba para instrucciones
Submitted	Jun 07, 20:25 GMT
Last update	

Authors						
first name	last name	email	country	affiliation	Web page	corresponding?
Jane	Doe	jane@mail.com	Algeria	niguna		✓

12. You will receive a confirmation e-mail of your submission.

13. To check the status of your submission go to EasyChair platform and click on 'My Recent Roles'.



My EasyChair

Conferences CFP Preprints Slides News EasyChair

EasyChair π reprints Docs / Log out

Conferences

- My recent roles
- My conferences
- Create new conference

Services

- Publish with us
- Smart CFP (calls for papers)
- Preprints
- Slides

Other

- News
- Account information and updates
- EasyChair Terms of Service
- EasyChair home page

14. This will direct you to the following page where you can click on 'Author'.



Conferences CFP Preprints Slides News EasyChair

My Recent Roles

To **view all your roles**, click on "All roles".

To access **any other EasyChair feature**, use the main menu.

Your recent EasyChair roles are shown in the table below. Click on a role to access it.

Conference	Role
WGSNMWA2024	author

- You will be directed to a table with your submissions. Click on the 'magnifying glass' icon under the 'View' column, in the line of the submission you want to check.

New Submission	Submission 8959	SNM 2023	Conference	News	Alerts	EasyChair
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SNM 2023 Submission 8959


If you want to **change any information** about your paper, use links in the upper right corner.


For all questions related to processing your submission you should contact the conference organizers. [Click here to see information about this conference.](#)

All **reviews sent to you** can be found at the bottom of this page.

[Update information](#)
[Update authors](#)
[Update file](#)

[Withdraw](#)




Submission 8959	
Title	This is a Dummy Paper for Testing Purposes
Paper:	 (Jun 30, 15:12 GMT)
Track	Física de Reactores Nucleares, Ciclo de Combustible Nuclear y No Proliferación
Author keywords	Dummy Paper Test
Abstract	This is a Dummy Paper for Testing Purposes
Submitted	Jun 30, 15:12 GMT
Last update	Jun 30, 15:12 GMT

Authors							
first name	last name	email	country	affiliation	Web page	corresponding?	
Roberto	Lopez-Solis	rcarlos.lope@gmail.com	Mexico	Instituto Nacional de Investigaciones Nucleares		✓	

Reviews

Review 1	
Overall evaluation	2: (accept) The reviewers comments will be displayed here. You will have to update the file once the corrections are made.



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My Submissions for SNM 2023

Using the submission author environment you can view or manage your submissions to SNM 2022. You can make new submissions or update your previous submissions.



To **make a new submission** click on "New Submission".

To **view or update your existing submission** click on the corresponding "view" icon.

Additional information about submission to SNM 2022 can be found at the [SNM 2022 Web Page](#).

Questions about submissions can be sent to the conference contact email rcarlos.lope@gmail.com.

Please note that if you do nothing (not even click on the menu) for more than two hours, your session will expire and you will have to log in again.

#	Authors	Title	Track	View	paper	Program
8959	Roberto Lopez-Solis	This is a Dummy Paper for Testing Purposes	Física de Reactores			



16. In the 'Submission' page you will be able to update the information of the file of your submission, the authors, or even withdraw it. If the paper has been already reviewed (you will receive notification by e-mail) you will be able to see the reviewer comments, please attend them before uploading the final version of the paper by using "Update file".

TECHNICAL COMMITTEE 2024

31st WiN Global Annual Conference, 35th SNM Annual Congress, 1st WiN ARCAL Regional Congress